A/B, 2, 10/9

12 November 1951

1

AGENDA - WORKING COMMITTEE MEETING, 15 NOV. 1954

Action Completed .

responsibilities to be submitted to the Senior Committee.

2. Menorandum received from re visit

Action Pending

1. Briefing of the 17 OSI.

2. Selection of Research Assistant.

3. Briefing by

heduled for meeting 22 November.

Topics for Discussion

1. Paper for Senior Committee.

A 2 Panelble companies of

A 2. Possible compromise of

Disapproval by Security of clearences for

h. Memorandum from

A/B, 2, 10/13

27.October 1954

MINUTES OF REELING #11, WORKING COMMITTEE, 25 COTOBER.

Personal stated that the financial accountings have been submitted from 1 July to 1 October and will be passed to the Working Committee for signature and approval at the next meeting.

and and Wednesday, 20 October.

project and arranged to have the objectives and tasks of the Committee on 1 November at the meeting of the Working Committee, on what Training is doing which is relevant to this connection said that he would like a list of the members of the Working Committee. In the absence of specific requirements from the cormittee, he will present what he fools are the activities of Training rertinent to the fools are stressed that Training's liaison with the fools which the fools have been should be discussed in view of our possible use of those channels. He also said that possibly some of OTR's people at trained in G

operational type situations, might to told to lecture to the group there. group there.

3. said that withhad picked up indirectly the information that the transfer had been approached by to do an article on brain washing. a stay clear of this, but informed our 00 representative in

that he would be glad to slant anything for us. is witting of our 00 contact but his clearance has been disapproved This information has been passed on to the A

and when he makes a final decision he will advise 50.

h. The mot with the Third Thursday, 21 October, and arranged to brick same met, AD/OSI, in Many 8 office Thursday, 28 October. The was with was with this recting and will also attend, with the briefing on 28 October. The purpose of this mosting is to establish listen with the briefing on the most of the briefing of the state of the briefing of th In stated that OSI had the ACTICHOKE responsibili originally, but that the files are now all in SO. asked if there were any questions to be taken up with and the Committee had none. The with the services may be

discussed -- channels used by an artistic that we have liaisen with the fand the other services B/ and the other services B/ through ARTICHOKE and they would explore re-activation of this contact.

- 5. Interviews with the two candidates for Renearch Assistant of haadquarters were discussed by the control of t
- o. The stated that in view of the presence in moeting held friday, 22 October, by the Working Committee, the two main points to cover in the substant were command relationships and the research activities to be taken up. He said that he would have a preliminary discussion with the substant on personnel and finances and any insoluble problems would be taken up at the full meeting.
- 7. The Felt it important that the Countite land the resource preposed, the time schedule, etc. This stated that he will ask for a list of activities to be carried out. This list will be considered by headquarters in the light of our needs and then taken up with and and the state of the stat
- the immortance of having the people carrying out the experiments propared for emergencies.
- auked about the role of LAR in this project.

 The chated that in the rovious of the large large that authorized that authorized that project should be "clean" in the event of any flaps which might require investigation.

ACEHDA FOR HEETING #11, WORKING COMMITTEE, 25 OCTOBER

Action Completed

a. Financial accountings submitted form

July 1 - Optober 1.

Cancellation of search and Travel orders

c. Driefing of Training personnel.

Liaison with Towns

Action Pending

Briefing of Working Committee by Recruitment of Research Assistant

Meeting with of OSI Thursday AM, October 28.

Topics for Discussion

Conference in Command Relationship

Priefing by Training representative November

Briefing of Cotober 28.

*lbouires discussion.

s personnel action (target date 29 October).

ACERDA FOR MEETING NO. 10: WORKING COMMITTEE - 4 1-6/3

Action Fending

Topics for Discussion

arrangements, etc.).

18 October. on boards

> Conference with TSS, NO. representatives set up for October 25-28 16

of training

Briefing conference with Training (future contact

debriefing by Headquarters and

joined Headquarter's staff.

Conference with the T/O.

for Wednesday, October 20th, set up. #3. arrival.

Briefing conference in

Field demonstrations (cable).

Conference with

Action Completed

4/8, 2,10/17 27 September 195h

MEMORALIDUM FOR THE RECCR.

SUBJECT: Meeting of Working Committee for Participants:

In-regard to assignment to the project, was concerned about protecting his career when the time comes the will discuss this with brought up the fact that will aid with the problem of his back. The job description for will be re-presented at next Monday's meeting of the Working Committee.

- 2. The question of amending the Administrative Plan in regard to personnel, equipment and other changes was discussed and it was agreed that they should be incorporated into one memo which would be submitted about 1 November.
- 3. The question of the Field Demonstrations was discussed and the result was that the offerred to draft a cable requesting 60 days TDT for the first that addised, will not change his attitude regarding these Demonstrations, seted by that a memo be written, signed off by it was suggested by the Diractor. was advised to let Mr. X know that the Demonstrations were officially postponed for about

h months. reported that the indicated his readiproject concerning ness to photograph all files available. The bulk of material will probably go to Biographics Registry and OSL.

how Case Officer, and that selected continued to the control of th should continue to take responsibility for the project at the present time.

It was agreed that the cryptonym

A/B, 2, 10/11

29 October 1951

H-B/3

AGENDA FOR WORKING COMMITTEE MEETING, 1 MOVEMBER

Action Completed

1. conference on command relationships research activities, and TSS briefing.

h. Administrative plan approved by appropriate offices.

Action Fending

- 1. Briefing of D/OSI.
 - 2. Selection of Research Assistant
 - *3. Discussion on project beadquarters organization.

L. Completion date for a debriefing by headquarters

Topics for Discussion

- Briefing on OTR's activities ref.
 Nodifications in organization of
- 3. Selection of Research Assistant.

4. Briefing policy re Agency activities and

5. Tentative SOP for command relationships with

Agenda for Meeting No. 8, Working Coumittee Action Completed released from O/Tr to meeting of September lith. s,appointment a Coordinator for as his representative. A 5. Additional Security clearances of personnel A Action Pending Personnal action on 2. Personnel action on The 3. Field Demonstrations -report on cover for

2. Decision required on Field Demonstrations.

3. Opening of the Adaptation of the A

Change of Froject name.

Headquarters Case Officer

Office space and rersornel

Topics for Discussion

Additional CIA Staff Agent.

of 7

A/B 2,10/19
13 September 1954

Agenda, Meeting No. 7

genda, reeting No. 12

Action Completed

1. and interviewed by seath

Memorandum delivered to no September.
 Memoranda to DDA, Director of Training and Chief TSS written and discussed with

4. Security Clearance on approve

B. Action Pending

A l. Personnel action o

2. Security OK on and personnel action to be initiated for his release from

3. Arrival of dispatch from Tre Field Demonstration.

C. Topics for Discussion

a. Duties

b. Slottingc. Office Space.

Report on Headquarters work re Field Demonstrations.

4. Administrative report, salary, real estate, etc.

B/3 5. Prole in support of

Additional clearances from SO.

Headquarters Case Officer for

Action Completeds 50 clearance for-

integrated into a see as Research Analyst 8/3

3. Cable re Field Demonstrations sent to 31 August.

Safehouse set for 1 October occupancy

Action Pending: Memor andum t

as to proper addressee and signature

Purported dispatch re Field Demonstrations

Topics for Discussion:

Monthly Report, format, etc.

ks and outside agencies other than

begin to collect research info from

MEMORANDUM FOR THE FILES

Subject: Meeting of Working Committee 15 10. 6 H - B/

Participants:

, present just for introduction.

l. As agreed by the Committee that it is highly advisable to have someone of this caliber and experience in the could be followed up by having that the charge over from this could be followed up by having that will not be able to go overseas with a could be followed up by having that will not be able to go overseas with a could be followed up by having that will not be able to go overseas with a could be followed up by having that will not be able to go overseas with a because of a clipped disk in his back, it is hoped he can be used by

2. In regard to member "s integration, it was decided that it should be on an administrative rather than a professional level; however and and Fahid they would be willing to give him any kind of appointment 2/

required by the Agency.

This brought the signed lease for the house on to the stated that the owner must give 72 hours notice before she

can enter. Security will take charge of changing the locks. L. $^{\Lambda}$ few changes were made to the draft memo for the said this will be G

h. A few changes were made to the draft memo for the main this will be (hand-carried by

presented reports from concerning expenditures, a new drug, and proposed use of various professional mon in future activities. It was the concensus of opinion that all reports from should be in as much detail as possible, including attachments of documents, contracts, receipts, otc. The Gase Officer will prepare the Monthly Report, breaking it down into sections for Administrative matters, Operational Research, Finance, etc. Again it was acrossed that a full-time Case Officer is needed to handle this works.

6. Purguant to the problem of contacting the partial that β acceptain the person or section in the which β which β is a listing of the students which we can use as reference in sending out applications and conducting interviews.

A/B, 2,10/23

California de la companya della companya della companya della companya de la companya de la companya della comp

MEMORANDUM FOR THE FILES

Subject: Mosting of Working Committee of 10, 5 H- B/3

30 August 195h

A

l. Safehouse Procurement. The owner of the house at has agreed to lease and the contract has been drawn up for her sighature today. The rental figure of \$1200 per month is exhorbitant but there is no other alternative. The first and last month's rent are to be paid in advance. The real estate people say the lease has to be homored even in the event that the owner dies. As for an interim place, two suggestions were offered: (1) two adjacent office

suites and (2) a penthouse suite, both unsuitable as far as security

2. Durmy Project Outline. It was agreed by the Committee that the outline drawn up by the can be released to those persons designated in the branches to be contacted, and that the man who is chosen to handle the introductions be given a complete briefing.

by means for OSI, TSS, and O/Tr.

3. It was agreed that the mean to should be hand-carried and that the Administrative Flan should be taken along at the same time.

A b. Outline of Activities.

be used in obtaining applicants for the Followships. He stated that these people can be interviewed at the office and that they could see he of a week from the cants must have the necessity background for ecademic appointment, and be suitable for the operations. The will be used unwittingly. It was the opinion of the Committee that numbers could be approached by means of a form letter sent out by the In regard to security clearance for these students a comparate that two months would be an approximate time limit, but that he could always try to push a few names through sconer. He suggested that what names we have now be given to him as soon as possible.

5. Dispatch from Field. Was agreed to send a cable to the field requesting the dispatch number.

30

Agenda, Heeting No. 5

A. Action Completed:

1. Preparation of dummy project cutline.

A 2. Memorandum to

A 3. Home of the replacement for some nent to SO.

A la Clearence granted Lab. Yechnicism,

B. Action Pendings

 $11 \cdot 8/3$ 1. Additional clearances of personnel.

A 2. Completion of personnel action on

B/3. List of overt and covert material drawn up for future

C. Topics for Discussions

1. Safehouse procurement.

2. Durary project outline.

A 4. Outline of Activities prepared and and

. Field Demonstrations and dispatch pertaining thereto.

Copy 3 of 8

Agenda, Neeting No. 4

A. Action Completed:

1. Initiation of security check on house as

for approval:

(9), and
(9), and
(9), and
(13)

3. Outstandin; memos re (a) Liaison with Office of Training, (b)
Liaison with CSI, and (c) Liaison with TCS prepared by

additional names sent to

5. Advances in the amounts of \$200 and \$585 drawn by on instruction of \$200 and with approval of initial operational equipment; bookkeeping started.

Action Fendings

1. Safehouse Procurement for replacement for 3. Appointment of replacement for 3. Appointment of persons to make contacts re mamos in A-3.

Additional clearances

Topics for Discussion:

1. Methods of contact and designees, in accordance with memos to CSI, TSS, and O/Tr.

Outline of Activities prepared by and
 Disputch from Field re Field Demonstrations.

of 7

MEIORANDUM FOR THE FILES

Subject: Meeting of Working Committee of

Participants:

house and has sent a favorable report to which should be there this morning. A stated as far as he is concerned the house is all right. It was agreed by the members of the committee that negotiations can be started as soon as called It was the real estate man's advice to take the house (which he will try to obtain for as low a figure as possible) and he will continue to look for a better place for the future

Safehouse Procurement. Security has completed the check on the

was recommended highly for this position. He is available and has Security's approval. The next candidate would be vill pass the folder on

suggested one of the Committee members draft a brief, limited description on a high theoretical level and let that be the basis for a briefing sheet. Further, that someone like the Deputy to , be chosen to contact the above branches by phone and introduce whoever will make the personal contact. The personal centact should be made by a Committee member who knows the designated man in these branches. The question of whether such a mano would be sufficient to cover acquisition of certain drugs, etc. was discussed. stated he was confident his section could get all the drugs needed through OSI which is unwritting. It was agreed that the drugs needed that a hosemple to during outline, listing objectives, have it approved by Security and ress it around to the

The memos drafted to O/Tr, OSI and TSS were read to the Committee.

Committee members. It would then be sent to with the three memos already written and addressed to O/Tr, OSI and TSS. L/ Clearances. There have been no additional clearances; how stated they should be completed this week.

has two more names to submit through

5. Reference to the acquisition of a conference table set off a discussion on future purchases. It is said them ullipe a complete directory and that appear will represent the factor in the matter of property, the 50 man will represent the real estate broker and will represent the Agency. Arrangements will be made that anything bought overtly will revert to Agency at liquidation time. Suggested making it SOP (1) to see what we can "scrownge" before the group of making it SOP (1) to see what we can "scrownge" before the group of making a purchase, (2) to make sure the Administration people are aware of our situation, and (3) to be aware of the security aspect. Suggested we buy second-hand and soll second-hand in order to curtail expenditures for equipment. The stated that an expensive machine could be ameritzed for so many years and charged off each year as part of running costs. It was agreed by all that an Administrative man is needed to sit in the complete meatings at the available to the Case Officer.

be amortized for so many years and charged off each year as part of runnin costs. It was apreed by all that an Administrative man is needed to sit in on the committee meetings or to be available to the Case Officer.

My selection of the committee meeting or to be available to the Case Officer.

My selection of the committee meeting of the project appoint someone to sit in with the Wording Committee when required.

The committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when required a memo be sent to the committee when the committee whe

The purported dispatch from the Field has not been seen yet.

anid about 10 days ago he was informed that a cable had arrived, marked that and addressed to the Director of Security.

In a dadressed to the Director of Security.

In a dadressed to the Director of Security.

In a dadressed to the Director of Tracking it down.

In regard to the problems in the Fleid to Flaid it would have been better to have assigned.

In asked when one could expect dovetailing of the region one could expect dovetailing of the project and receipt of the regions for the bodies.

Figure 10 days ago he was informed that a cable had arrived, marked when the second to the region of the could be proved the second that the project in the Oulline bodies.

dovetailing on Project and receipt of the requirement will place upon that project. He said clearances were in process for he bodies. Prointed out that the requirement is covered in the Outline of Activities written by send the could seek guidance and advice on people. Stated that the interviewers especially, needed guidance.

cc: Security

A/B, 2, 10/27

16 August 1954

A/B 3

Discussion of report on proposed activities to be under-

2. Status of eachouse procurement.
3. Replacement of

h. Homes that were to have been prepared according to instructions at last Norday's meeting.

5. Contact with Office of Training.
6. Chearances on personnel. \$3/3

6. Chearances on provisional operational clearance.

6. Use of Cufstonyn.

copy 5 of 6.

A/B, 2, 10/28

16 August 1954

MEMORANDUM FOR THE FILES

Farticipants:

Subject: Meeting of Working Committee of

It was agreed to discuss the Outline of Activities prepared and and at the next meeting; copies were logged out and given to provide the same and a same

2. Safehouse Procurement. The house on the was dropped for security reasons. The real estate man was concerned with Socurity's expediting the check before he makes any more definite moves. had advised that we check on the house on the house on the it was found that the owner had already made other plans. The only other suitable house found was at the Security Check will be stated as soon as the owner is escentained. In the meantime has inserted an ad in the Alternatives were discussed. Security will not permit use of space in occupied office buildings; we

cannot expect cooperation from . who reportedly has safehouses in that area; asked about club/boarding houses, asked if it was possible to work outside of Logistics, and it was stated that if snyone found something they could then turn it over to Logistics.

3. Replacement for reported that the only candidate so far, had some editorial experience but was not a research man. There are about 6 more names available and these will be turned over to Security immediately for their approval. The memos outstanding are to be prepared by

on Tuesday at 9:30 a.m., in room 5. In regard to the contact with the Office of Training, it was decided that besides.

who has charge of case histories would be cut A personal contact will be made.

5. Four names have been cleared of the list through this week.

1. Regarding provisional operational clearances, it was decided that in specific cases would write a request on an individual basis. In the case of the men who work in the specific cases the men who work in the specific cases the men who work in the specific case the specific case the specific case that in specific case the specific case the specific case the specific case that in the specific case the specific case that working with material directly relating to the specific case they are not working with material directly relating to the specific case they are not working with material directly relating to the specific case they are not working with material directly relating to the specific case the specific c

and personal basis, and under no circumstances was this to be related and personal basis, and under no circumstances was this to be related to the project. The group went on record to state that insofar as the project was concerned no reports on the Subject per se were desired or to be submitted. It was pointed out that this involved an aspect of private practice which was distinct and separate from any association with

10. , SO, was present at the meeting to report on his contact in the Field regarding the Field Demonstrations. He reported that a dispatch had come in on Friday. The gist of his report was that no "go-ahead" has been given pending a decision from Headquarters as to which place has the authority.

SECOND HEETING WORKING COMMITTEE $\mathcal{H} = 1000$

Acting Chairman:

1. What is status of security clearance of the requested

B/3 personnel.

2. Current status of space procurement for

Procedure for working liaison with TSS

5. Procedure for liaison and contact with other area divisions

6. to advise re appointment with Director of Training concerning OTr's material about agent assessment

Current status of projected Field Demonstrations.

Formulations of plans for basic activities. Cover designation for project within Agency.

Procedure for OSI/Med liaison

Library, etc.

and training.

revened - Doget her

Agenda:

AB2, 10/31

Chief, G

18 August 1954

Chief, Technical Accounting Staff Office of the Comptroller

Accounting System for Project

H-B/3

Attached hereto are an original and 3 sterile and unclassified

tion as follows:

Original Copy to the Project
1 Copy for the Project
-1 Copy for 30 Files

1 Copy for Finance Division

copies of the accounting system for Project for distribu-

A